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Preamble

We, people of Christian persuasion and members of the Body of Jesus Christ, bound by the Word of God, have hereby set forth and adopted the following article for establishment, operations, and control of a nonprofit corporation, Scott City Christian School, Inc. The Corporation will provide an educational curriculum of the highest possible standards in order to prepare the student for purposeful Godliness. Further, as a regular part of the curriculum of the Corporation, each student will be taught Christian doctrine as defined in the Corporation Statement of Faith based on the Bible as the textbook authority for such instruction and learning.

This we do in accordance to ***Our Mission; SCCS*** exists to establish a Biblical foundation and worldview in young minds by equipping them with the tools and education necessary to pursue Christ-centered academic excellence, spiritual and social maturity, and the mission to be salt and light in the world.

Statement of Faith

The basis of Scott City Christian School shall be the Word of God. It will structure itself on the teachings of Christ and not on the doctrines of any particular denomination. Furthermore, it will not discourage or discriminate against the doctrines or members of any denomination which embraces the Statement of Faith as follows. Each member of the Board and each member of the staff of SCCS having accepted Jesus Christ as personal Savior shall subscribe annually in writing to the following Statement of Faith:

1. I believe the Bible is the Spirit-inspired and wholly authoritative Word of God. (II Tim 3:16)
2. I believe that there is one God who is eternally existent in the three persons of the Father, Son, and Holy Spirit. (I John 5:4-7)
3. I believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His substitutionary death on the cross, in His shed blood for the remission of sin, in His bodily resurrection from the dead, in His Ascension to the right hand of the Father, and in His personal return in power and glory. (Jn 10:30, Lk 1:34-35, Heb 7:26, Acts 2:22, II Cor 5:21, I Jn 1:7, I Cor 15:4, Acts 2:33, Lk 21:27)
4. I believe that God created the heavens and the earth, light and darkness, the sky and waters, the sea and land, vegetation according to its various kinds, the day and night, the fish of the sea and the birds of the air, the creatures of the earth according to their kinds, and man in His image. (Gen 1:1-27)
5. I believe that man was created good and upright, and that by voluntary transgression fell and thereby incurred physical and spiritual death, which is separation from God the Father. (Gen 1:26, 27; 2:17; 3:6; Rom 5:12-19)
6. I believe that man's salvation is received through repentance for sin and faith in Jesus Christ, shown by a life that is growing in holiness. (Lk 13:3, Rom 10:9, II Cor 7:1)

7. I believe in leading a life that is sanctified by the power of the Holy Spirit where sanctification is the act of separation from that which is evil and being dedicated unto God. (Rom 8:13, 12:1-2)

8. I believe in the resurrection of both the saved and lost. The saved will enter into the resurrection of life with the Father according to Christ's work, and the lost into the resurrection of the damned according to their own works. (Jn 5:24, 28-29)

9. I believe in the spiritual unity of the Body of Christ, that includes all those that are trusting Christ for their salvation and leading a sanctified life. (Jn 17:21-23)

Purpose

Purposes and objectives of SCCS are as follows:

A. SCCS believes that the Bible clearly teaches submission to authority. Therefore, we expect a willing spirit of cooperation from student and parents.

B. To provide for the students and faculty a classroom environment of excellence commensurate with an institution having ultimate objectives which are Christ-centered, truly patriotic, and in obedience to God's Word.

C. To teach all subjects in a manner to create in each student an awareness of God's supreme authority over all creation.

D. To present the Bible, God's Word, as the only reliable and true revelation of God's nature and His redeeming purpose and will for mankind.

E. To teach that the Lord Jesus Christ is the Son of God who came to earth to die for our sins.

F. To train and prepare youth to become bold, Christian witnesses and to seek, and make, worthy contributions to the cause of Christ in home, church, and community.

G. To help each student aspire to positions of responsibility in full or part-time Christian service, wherever those call for service may be.

H. It shall be the order of each day at school, Board, or Committee meetings to begin with prayer and Scripture reading.

I. Allegiance to, respect and appreciation for our country and its symbol, the American flag, shall be taught and practiced at SCCS.

The Board reserves the right to make the final decision in matters of judgment.

Enrollment

Enrollment in Scott City Christian School shall not be restricted concerning a student's race, sex, or national origin.

Enrollment in Scott City Christian School shall be with the understanding that each student and each parent, sponsor, or guardian of a student shall accept and conform to the guidelines of behavior and deportment as established by the Corporation and contained in the Policy Manuals.

Enrollment in Scott City Christian School shall be with the understanding that each student and each parent, sponsor, or guardian of a student shall recognize without reservation the Corporation's right to uphold its "Statement of Faith" and to fulfill its "Purposes" as set forth in its Constitution.

Statement of Non-discrimination

The Corporation (Scott City Christian School) recruits and admits students of any race, color, or ethnic origin to all its rights, privileges, programs and activities. In addition, the school does not discriminate on the basis of race, sex, color, or ethnic origin in administration or its educational policies, scholarships, educational program or extracurricular activities. In addition, the school is not intended to be an alternative to court or administrative agency ordered, or public school district initiated, desegregation.

The school does not discriminate race, sex, color, or ethnic origin in the hiring of any of its employees, board members, or volunteers.

ADMISSIONS PROCEDURES

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Enrollment, Re-enrollment, Late Enrollment

Admissions Policy

General

SCCS seeks students who have a history of good behavior, strong desire and ability to learn, and have, or seek, a strong Christian faith. No applicant shall be refused admission solely on the basis of race, gender, or ethnic origin.

Specific Requirements

All applicants shall:

Agree to recognize, respect, and support the Statement of Faith contained in the Constitution and By-Laws

Take and pass an academic entry diagnostic evaluation to determine the student's ability to successfully master the curriculum

Not have a history of gross and uncorrected misbehavior in other schools

Agree to participate in all normally scheduled school activities unless otherwise excused by the Administrator with parental permission

Demonstrate a strong desire to attend SCCS Demonstrate a desire and ability to maximize his or her academic potential

Agree to abide by, and adhere to, the policies of SCCS, especially those policies which address standards of dress, behavior, and respect for the practice and instruction of the Christian faith

Be interviewed by the Admissions Board and probable teacher Submit, if appropriate, a pastoral letter of recommendation

Agree to abide by the laws of the State of Kansas as they pertain to education

Recognize that the final decision regarding admission to SCCS is made by the Admissions Board, and that such decisions are not subject to appeal

Admission Standards

1. Scott City Christian School is open to all students and parents regardless of color, race or national origin who are interested in securing and supporting Christian Education. SCCS desires to be an Extension of the Christian home; therefore, school and home must be responsible to one another.
2. Each parent, sponsor, or guardian of each student will encourage and support school policies. Concerns about any specific policy should be brought to the attention of the Admissions Board.
3. Each prospective student, and each parent, sponsor, or guardian of a student shall recognize without reservation, SCCS's right to uphold the Christian faith and to pursue its "Purpose" as set forth in its Constitution.
4. Applicants shall demonstrate a history of acceptable academic achievement and classroom behavior
5. All applicants approved by the Admissions Board for further consideration, except those enrolling from certain pre-Kindergarten programs, will be interviewed and evaluated by the gaining teacher. The teacher's recommendation concerning the applicant's enrollment status will be weighed heavily by the Admissions Board.
6. The interview, teacher recommendation, diagnostic results, prior school experience, and acceptance of SCCS policies will influence, but not dictate, the decision by the Admissions Board to enroll an applicant. The Admissions Board, having prayerfully considered all the information available, will make the final decision concerning enrollment, and has the authority to waive certain admission requirements if deemed in the best interest of the student, class, and school.
7. Though not required, regular church attendance is recommended to support the spiritual growth and development of students and their families. Participation in a faith community can strengthen the values and principles emphasized at Scott City Christian School, fostering a well-rounded Christian education. (Hebrews 10:25)
8. Every family will apply every year and adhere to the Re-Enrollment Policy in this handbook.

Parent/Student Contract

The undersigned do hereby agree, as a condition of admission to either the Scott City Christian School, to the following statements:

We have, as a family, read, discussed the importance of, and agree to support the Statement of Faith.

We acknowledge that our child will be taught the Christian faith, and we agree to, and will support such instruction both in school and at home.

We have read and understand the policies of Scott City Christian School and agree to adhere to them.

We understand that our child is expected to exhibit respectful behavior towards peers and the staff and faculty of the school.

We shall strive to ensure that all assigned work is accomplished in a timely and satisfactory manner.

Our child will participate in all normally scheduled school activities (gym, art, music, chapel, e.g.) except those that have been excused by the Admissions Board at the request of the parents or guardians.

We have read and understand the financial policies of the school and agree to make payments on a schedule agreed to by all parties.

Our child will abide by the school dress code.

We understand that attendance at Scott City Christian School is a privilege, and that the privilege can be revoked at any time for good and sufficient reason after informing the parents of the rationale for such a decision.

We agree to support, to the best of our ability, student fund-raising activities.

We will, to the best of our ability, strive to volunteer our time and talents to assist in Scott City Christian School activities.

We understand that, at the conclusion of any appellate action, the decisions of the Admissions Board are final.

Printed Name of Parent

Date

Signature of Parent

Printed Name of Student

Date

SCCS/Parent Contract

The staff, faculty, and Board of Scott City Christian School agree to the following statements:

The school will provide a challenging, stimulating, and meaningful academic program.

The school will strive to provide a safe, happy, wholesome classroom and school environment.

We shall maintain teacher-student ratios of no more than 1:25 in the elementary school and the junior high school.

We will keep families informed, at least weekly, of each student's classroom activities.

We shall encourage and teach the students to think in an orderly manner, and to express themselves persuasively in speech and writing.

We will teach and, to the best of our ability, model the Christian faith.

We shall strive to uplift each student each day, and to encourage them to meet their potential.

We shall always remember that each student was created by God in His image, and that He has a very special plan for each child, and that it is our privilege to assist each child in achieving that plan.

We shall treat each child with the love and respect expected of believers in Jesus Christ.

We shall attempt to present to the students that which is true, good, pure, and beautiful in God's view.

We shall encourage students to be sensitive to the needs of others less fortunate, and to use their time and talents to help them.

We shall encourage students to relate to one another following Biblical standards of cooperation and conflict resolution.

We shall pray for your child, and for God's will in his or her life.

Families believing that SCCS is not meeting its contractual obligations should bring their concerns to the attention of the Board who will attempt to resolve them. Failure to do so could result in the family's decision to withdraw their student(s) with a prorated tuition rebate.

Signed on behalf of the staff, faculty, and administration of Scott City Christian School:

President of the Board

Date

Enrollment and Re-enrollment Policy

Enrollment

As stated in the Constitution.

Enrollment in Scott City Christian School shall not be restricted concerning a student's race, sex, or national origin.

Enrollment in Scott City Christian School shall be with the understanding that each student and each parent, sponsor, or guardian of a student shall accept and conform to the guidelines of behavior and deportment as established by the Corporation and contained in the Policy Manuals.

Enrollment in Scott City Christian School shall be with the understanding that each student and each parent, sponsor, or guardian of a student shall recognize without reservation the Corporation's right to uphold its "Statement of Faith" and to fulfill its "Purposes" as set forth in its Constitution.

Re-enrollment

Re-enrollment shall be based upon the above statements, and the status of the enrolled student's academic and behavioral records, and the family's account status. **Re-enrollment is not automatic.** Families desiring to re-enroll their students for the next school year must submit a new registration card and pay the annual registration fee. Upon receipt, and after a favorable review of student records, enrollment will be approved.

Late Enrollment

Applications after June 1st will be required to pay a Late Enrollment Fee of \$150/student.

Applicants on or after January 1st will be considered on a case by case basis.

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SCCS Calendar

SCCS calendars will be given out before school begins. We will follow the Scott City Public School calendar for Thanksgiving, Christmas vacation and Spring break.

Office and School Hours

In general, the office is open from 8:00 am to 3:30 pm Monday through Thursday. You can reach the school office during this time at 785-236-9542. After hours, please feel free to leave a message.

Children should be dropped off at approximately 8:00 am. Children should go directly to the gym. It is important that the hallways and classrooms remain quiet and clear as we prepare for school starting at 8:15 am.

Lunchroom

SCCS lunch hour will be from 12:00 to 12:45. Hot lunch will be provided every Monday. We will be bringing sack lunches Tuesday – Thursday. You are always welcome to come join your child for lunch or pick them up and take them to lunch.

- When going to the lunchroom, students are to walk in an orderly fashion. Running, pushing and other such behavior is out of order.
- The lunchroom is an excellent place to practice the Golden Rule. Courtesy to other students is expected; saving places, moving ahead of others in line, shoving, and other such discourteous behavior is not permitted.
- All students using the tables should be careful to pick up paper and crumbs that are dropped on the floor or chairs. Chairs should be replaced in the proper order after your lunch is completed. Let's keep our lunchroom clean and neat.
- Each classroom will have rotations for serving Monday lunch to the rest of the students and teachers as well as kitchen clean up duty for the week.
- Each family will provide non-perishable food items that will be sides to go along with our hot lunches (cans of fruit and vegetables, bags of chips, frozen rolls)

Equipment and Facilities

1. Those using SCCS equipment are responsible for the care of this equipment during its use and for leaving it in its proper location, clean and ready for use by the next class or group. SCCS equipment will not be used by students without permission of the person in charge of the equipment. School computers are only available for classroom use and classroom assignments.
2. All organs and pianos should be used with care by those who have received proper permission. They should never be pounded, unduly moved around, or used for sitting or storage.
3. School-owned computers, CD and DVD players may be used with permission only. Student-owned ipads and ipods, or laptops should not be brought to school unless given permission by a staff member for a school-related purpose.
4. Any cell phones brought to school by a student will be checked in with the teacher at the beginning of the day and kept at his/her desk. The student will gain possession of the phone again at dismissal.
5. A student is responsible to report and pay for any SCCS property or equipment (windows, doors, etc.) that he or she damages.
6. To keep our campus looking neat, students are asked to walk on the sidewalks, rather than taking shortcuts across the grass.
7. Students are asked to help maintain a clean, neat, and cheerful campus by not wearing shoes that cause black marks on the floors, and by properly disposing of waste paper and other trash.
8. Students are asked to help maintain the restrooms by observing the following rules:
9. Place waste materials in their proper receptacles. Do not waste paper. Do not mark on the walls. Do not deposit paper towels in the stools.

Library

1. Be sure to use the designated procedure for checking out materials.
2. If a book is overdue or a fine exists, that student will not be able to check out additional materials until settlement is made with the librarian. Final semester settlement must be made before grades will be issued.

Chapel

Chapel time: Every Thursday at 8:30 am

1. Come to the Chapel expecting to meet with the Lord. A calm, quiet spirit is most conducive to this. Unnecessary disruptions have no place in our Chapel services.
2. Bibles are to be brought to chapel.
3. Bible will be taught everyday in the regular classroom. Chapel will be held every Thursday at 8:30am. This is a time when all students will be joined together for a time of worship.

Cleaning

SCCS students will help clean each Thursday. All rooms, gym, restrooms, hallway, etc. need to be cleaned thoroughly. SCCS is responsible for the lawn care of the facility as well. Mowing and trimming need done on a volunteer basis by the families.

Health Information

Health information will be included in the enrollment packet.

Severe Weather Information

Weather related delays or closures will be communicated to parents via GroupMe, text, email, and/or phone call.

SCCS has a storm plan for tornado warnings. Tornado drills are held each month during the season to practice moving to the shelter.

School Safety

Doors will remain locked during school hours. There is surveillance equipment installed for the safety of staff and students.

The school has been inspected by local emergency officials and first responders to ensure equipment and procedures are in order. Fire detection is inspected bi-annually.

Communication with Parents

Parents will receive regular school communication through GroupMe. Other information may be provided through email or text.

Parent-Teacher meetings will normally be scheduled each semester. If you feel that a conference with the teacher is necessary at any other time during the year, please feel free to make an appointment directly with the teacher.

Miscellaneous

1. Generally, it is proper to leave other people's property alone unless permission has been received from the owner. Continuous borrowing of others' property becomes a nuisance. Provide your own supplies and respect the property of others as you wish yours to be respected.
2. Students are not to concern themselves with materials on or inside a teacher's desk. Only when requested by the teacher involved should a student use or take materials from a teacher's desk or file.
3. Snowballs are not allowed to be thrown on campus property.
4. Fireworks or other explosive devices are not permitted on campus. Lighters, matches, and water guns are not to be brought to school.
5. All school books, workbooks, laptops and teaching materials are property of Scott City Christian School.

FINANCIAL INFORMATION

Financial Policy

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Financial Policy

The policy for tuition and other payments is provided below and at registration. Please discuss exceptions to the payment schedule well in advance. Chronic late payments may result in suspension of the student until the account is paid in full.

1. Past due accounts: Families having past due accounts may not enroll their children at SCCS until payment in full has been received.
2. The Enrollment is \$150 per student and is non-refundable unless the student is unable to attend due to difficulty with the diagnostic evaluation given to new students.
3. See the tuition table for the multi-student discounts.
4. Early Withdrawal or Late Enrollment: Students who must withdraw after school begins will be charged only a prorated tuition for the month of withdrawal. Registration and book fees will not be refunded. Late enrollees will be charged full tuition for the year plus a \$150 per student late fee. Registration and book fees remain the same regardless of the date of enrollment.
5. Tuition Payments are due at the first of each month and are considered delinquent after the 10th of the month.
6. Failure to make payments may result in suspension of the student until payment is made or other arrangements.
7. If you are having trouble making a payment, contact the administrator before your first late payment.

Tuition & Fees

Tuition for the school year will be based on a 12-month payment plan. (Other payment options may be made with the Treasurer). The first payment will be due June 1st. The enrollment fee and book fee will be due with the application. Tuition will be due at the beginning of each month. You may mail your tuition to: P.O. Box 326, Scott City, KS, or send it to school with your child. Arrangements for students enrolling after June 1st will be handled on a case-by-case basis.

Regardless of the status of your child, you are obligated for the semester's tuition.

Enrollment Fee- \$150 per child (This is non-refundable)

Book Fee:

K4, K-1st-\$150

2nd-6th -\$250

7th-8th - TBA

Payment Schedule

\$3,600 in Full (7th and 8th grade Students tuition, TBA)

12 Month: \$300/month

10 Month: \$360/month

Multi-Student Discount is 10% = \$3,240/additional student/year

12 Month: \$270/month

10 Month: \$360/month

Fundraisers

All families are required to help with fundraisers throughout the year. This includes planning, organizing, executing and cleanup of the event. These funds are used for operational expenses and for scholarships.

(Fundraising Options Contract on next page)

FUNDRAISING OPTION FORM

Fundraising is essential to the operation of SCCS. Many families are able to participate in some or all of our fundraising efforts, while others cannot or choose not to contribute their time. In an effort to make the necessary fundraising more equitable, fair, and workable, SCCS offers two voluntary options.

Please review the following options, select at least one, sign the agreement and return it with your enrollment packet:

- OPTION 1: Our family agrees to participate in a majority of fundraising through time, sales, etc.
- OPTION 2: Our family is pleased to make a tax-deductible contribution of \$250 per student to SCCS.

Printed Name

Signature

ACADEMIC INFORMATION

Grading and Honors

Annual and Quarterly Awards

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Testing Information

Grading and Honors Policy

SCCS observes the following scale for grading:

- A: 100-90%
- B: 89-80%
- C: 79-70%
- D: 69-60%
- F: below 59%

SCCS uses the Weighted Numeric Average for determining class standing and honors awards for grades 3-8. Because this reflects an average for all subjects (appropriately weighted by frequency of class), it more accurately represents the student's overall achievement. Using this system permits students who are strong in several subjects, but weaker in one, to aspire to honors status. Though we want to believe that all students can master every subject to the same level of proficiency, the reality is that most students are better in some subjects than in others. Using the average better evaluates each student's strengths and weaknesses and encourages them to achieve higher grades.

Honors awards are reserved for those students who demonstrate a special commitment to overall academic excellence. Students in grades three and above will have their performance in all course offerings (including art, music, and physical education) considered when deciding eligibility for honors. To receive high honors, the student must achieve an average of 95 or higher. Honors will be awarded to students with an average of 89-94.99. Penmanship is exempted from this policy only due to the subjective nature of its evaluation, not because it is considered less important than other subjects.

Annual and Quarterly Awards

Recognition is given at the end of each quarter for high academic achievement: High Honors and Honors. Additionally, other awards are given for exemplary traits of character such as helpfulness, most improved, etc. Recognition may also be given for outstanding achievement in physical education, art, or music.

At the end of the year, awards are presented during an Annual Awards Night for outstanding achievement for the entire year for Bible Memorization and Honors.

Promotion/Acceleration Policy

Promotion

Students are expected to master all material presented at their respective grade level. To "master" means to pass each core subject (Bible, math, science, language arts, and social studies/history) with a grade of D or better. The student must also demonstrate an ability and desire to meet the academic challenges of the next higher grade. Further, the student's aptitude for, and attitude

toward, enrichment courses (art, music, physical education, foreign languages, etc.) will be a factor bearing on the teacher's recommendation for promotion.

The Admissions Board makes the ultimate decision to promote students to the next higher grade. This decision is made after receiving one of four possible recommendations from the student's teachers: promote; promote conditionally; retain in grade; or, do not enroll the student for any class next year. The conditional promotion means that the student will be asked to do additional work during the summer, and will be evaluated in late August to see if the area of deficiency has been corrected. If it has, then the child is promoted. If not, then retention in grade would most likely be recommended.

Parent-student-teacher communications is emphasized at Scott City Christian School, and you will be notified throughout the year (at least weekly) about your child's progress. If a student is having academic difficulty, the parents will be made aware of the problem, and will be expected to assist the student in overcoming it.

Acceleration Policy

SCCS will consider requests by teachers and families to accelerate ("skip") a student to a higher grade.

An evaluation of such a request will include the student's academic record (current and past grades), academic achievement (SAT results), academic ability (Otis-Lennon), record of conduct, chronological age, and social and spiritual maturity.

Current and gaining teachers will meet initially to discuss the request, and to evaluate the student's likelihood of success if accelerated. A thorough review of all pertinent records will be made at that time. Following the meeting(s), the faculty will make a recommendation to the Admissions Board.

If the recommendation is to accelerate, the Admissions Board will convene a meeting with the student and parents. The gaining and losing teachers will also attend this meeting. The parents and student will be told of our willingness to accelerate and will point out some of the difficulties which inevitably accompany such a move.

If the recommendation is not to accelerate, the Admissions Board will meet with the parents and student and explain the rationale for such a decision. The gaining and losing teachers may be asked to attend and provide more detailed reasons for recommending non-acceleration.

The decision of the Admissions Board is final.

Retention in Grade

A series of events similar to these associated with acceleration will occur if retention in grade is being considered.

Homework and Progress Reports

Homework Policy

The responsibility for scholastic achievement is placed on the students. Out of school assignments are given for all grades. While parents may assist in seeing that the work is done and in explaining work when necessary, the work must be done by the child. Each teacher will discuss classroom homework policies with students and parents.

Junior High Homework Policy

Five points will be taken off the earned score for each day the assignment is late. After three weeks, the teacher can determine at what point the paper is no longer acceptable. Students who miss work due to absence will be given the number of days equal to the absence to make up the work before points are taken off from the grade.

Progress Reports

Warnings are issued at each mid-quarter for those students receiving a C- or below in any subject. This form is meant as an indicator to the parent that their child is weak in a particular subject and is in need of extra help. The parent should discuss the matter with their child and make an appointment with the teacher to improve the situation.

This notice must be signed and returned to the child's teacher the next day.

Testing Information

SCCS evaluates its students through standardized testing in April for each student. This national, standardized test is widely respected and provides the staff with information concerning trends and our relative performance compared to public, private, and private Christian schools.

Test results for the past school year are included in the back of this packet.

CODE OF CONDUCT

Student Behavior

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Resolving Conflict

Student Behavior

SCCS students represent their family, school, and, most importantly, the Lord Jesus Christ, wherever they are, and whatever they are doing. It is important to maintain an excellent personal reputation, as well as that of the school. Coarse and vulgar language and gestures are not acceptable at any time. Therefore, students are to refrain from being involved in unbecoming behavior at any time or in any place. In addition, students are urged to refrain from activities which do not reflect the values of the Christian faith.

Students are expected to be courteous, respectful, kind, honest, and trustworthy. They should respect the rights and property of others. Fighting, cheating, stealing, mocking, bullying, teasing, or otherwise behaving in an unacceptable and mean spirited manner will not be tolerated. Hitting is considered a major offense and may be punished immediately with a suspension.

Students are expected to pay attention in class and to respond politely, cheerfully, and promptly to the requests and instructions of all teachers and staff members regardless of class. Students will be kind and courteous to visitors and guests.

Although it is normal for young men and women to become interested in dating relationships, displays of affection at school or at school functions are discouraged. Physical contact such as hand-holding, tickling, hugging, or sitting close together or on one's lap is not permitted. Couples should not seek to be alone together or segregate themselves from the fellowship of their classmates.

Take Note

Hats Off

As a sign of respect all students are expected to remove hats during prayer and when in the sanctuary.

Closed Campus

SCCS is a closed campus. Students are not allowed to leave the school for any reason unless they have written permission from a parent and they notify a staff member.

Weapons Policy

SCCS prohibits the possession and/or use of firearms or guns of any kind. Weapons are banned on school property, in district vehicles, and at school-sponsored events. Violations may result in severe disciplinary action, including expulsion and referral to law enforcement.

Dress Code

To apply to our attire the Biblical principle that we should not let the world “squeeze us into its mold,” the dress code follows three main points: The dress must be modest, honoring to God, appropriate for the occasion, neat, and clean. (I John 2:15-16)

The purpose of a dress code at Scott City Christian School is to provide a standard of dress that glorifies the Lord and gives testimony of the school's high caliber. We believe it is important for children to learn that their choice of clothing represents the school and our Lord. It is our obligation to provide an environment that is conducive to learning and we believe that appropriate attire is an aspect that aids in the learning process.

The following standards of dress will be followed in the interest of good grooming, Christian modesty, and sound educational practices. Trendy fashions, though popular, may be inappropriate.

Girls may wear dresses and skirts of modest length. Split skirts may be worn, however, they must be the length and fullness of a skirt. Shorts and skirts must reach finger-tip length. Jeans and t-shirts are allowed but must be appropriate and modest. No shirt with spaghetti straps or that shows the midriff will be allowed.

Boys may wear dress, casual slacks, or jeans. Appropriate t-shirts are also allowed. Be careful to purchase appropriately sized shirts. Button shirts must be buttoned except for the top button.

Extremes in hair style, jewelry, and dress must be avoided. Clothing must be clean, neat, and in good repair. Earrings and braids or tails are not permitted for young men. Earrings for girls must be of modest size and length. T-shirts or Sweatshirts may have wording as long as it is not of a questionable or offensive Christian standard.

Shoes are to be suitable for classroom and playground activities and must be worn at all times. Sneakers are acceptable. Deep-cleated boots, athletic cleats, and shoes causing black marks must be removed when entering the building. All hats will be removed during prayer and in the sanctuary..

It is the parents responsibility to make sure their children abide by the dress code as written. If a child is in violation of the code, the parents may be called and requested to bring an appropriate change of clothing or return the child home.

PE Attire for All Students

*Jr High Students should bring separate PE attire to change into.

Sweat pants

Shorts (optional, finger-tip length)

T-Shirt

Sweat Shirt

Sneakers (white soled or non-marking soles only)

Resolving Conflict

If a parent has a question or a problem related to the school, this is the procedure to follow in resolving the issue: (based on the principles of Matthew 18)

The parent should ask to make an appointment with the teacher.

If, after discussion with the teacher, the problem is not resolved, the parent should schedule an appointment with the Board to resolve the problem.

DISCIPLINE

Disciplinary Policy

Disciplinary Policy

General It is our prayer that discipline will not be a problem in our school. We desire SCCS students to want to please, stay within the rules, and respect their peers and teachers.

Expectations Students are expected to maintain a safe, pleasant, and cooperative working environment in the classroom, and to participate in all school activities in a friendly and helpful manner. They are also expected to abide by the rules of good sportsmanship during recess, gym, and other activities. When a student chooses to deviate from the required behavioral norms, he or she will be subject to disciplinary action.

General Disciplinary Process It is the goal of the faculty and administrator to exercise discipline in a fair, godly, and consistent manner. The goal of all Biblical discipline is repentance and restoration on the part of the offender. As such, we will strive to match the discipline to the offense committed. We will use all tools at our disposal in a graduated, measured fashion. These include gently correcting and rebuking the student, positive and negative reinforcement, In School Suspension (ISS), and the rod of correction (to be administered by the parent), Out of School Suspension (OSS) or removal from the school. In all matters of discipline, the faculty and administration will proactively pursue the parents' involvement and exercise timely, consistent communication. We are in the business of shaping the characters and habits of our students for usefulness to the Lord. We seek to serve the Lord, our students, and their parents in this vital educational function.

Normally, the first step is a teacher/child conference where reproof, prayer, and/or counseling is given. If the behavior persists, the teacher may try disciplinary techniques such as moving the child's location in the classroom or denying recess or athletic privileges. At this point, the parents would be notified of the problem in the "peek of the week". The next step would be to request a parent-teacher conference to discuss the matter with the parents of the problem and to seek their assistance in resolving it. Failing that, a teacher student-Board conference would be scheduled and a more formal strategy developed. If unsuccessful, continued misbehavior could result in after school detention, suspension or expulsion.

Extraordinary Disciplinary Action It is possible that a student commits such a serious offense that detention, suspension, or expulsion is directed by the principal immediately. In such cases, the parents will be called promptly, the situation explained fully, and the conditions for reinstatement, if any, explained to the student and family. Normally, suspension is for at least two school days. Students who have been suspended are responsible to make up all missed class assignments. Tests or quizzes missed during suspension can only be made up with the permission of the teacher. The teacher is not required to offer makeups, and may give the student a zero for a grade.

Probation, Detention, Suspension and Expulsion. Probation and detention will be at the decision of the classroom teacher. The more serious matters of suspension and expulsion are managed by the Administrator or the Board. The length and frequency of suspensions (normally two days for the first occasion) will be determined by the Administrator or the Board. Expulsion is for at least the remainder of the school year.

ATTENDANCE POLICY

Attendance

Absences

Early Dismissal

Tardiness

Attendance Policy

Attendance

Scott City Christian School is required by the State of Kansas to operate for a period of time which is substantially equivalent to the time public schools are in session.

A student's attendance is very important if he or she is to obtain maximum benefit from the investment at SCCS. Therefore the training program at SCCS needs to be pursued at such a level of participation that absences will be very rare.

Absences

All absences must be PREARRANGED by parents in writing or by telephone, except where an immediate emergency occurs, if the absence is to be excused. Failure to bring a note or reception of a phone call from a parent will result in an automatic unexcused absence. An unexcused absence will result in no credit for work due or done on the day(s) of absence. When unexcused, the work missed cannot be made up by the student.

Whenever a student misses class, he is to report to the office upon his return to school. If the absence was prearranged, he needs a written explanation and signature from his parents.

The student is responsible for making up the work he has missed. To assist him in this, a make-up form is provided by the office.

The student will have TWO school days for make-up time for every day he has missed. (i.e. If John Doe missed school on Thursday, he will have Friday and Monday to finish the make-up work.) A maximum of two weeks will be granted for make-up work. The teacher may extend this if the circumstances are valid.

Early Dismissal

If a student must leave the school early, the parent or guardian should send in a note to the classroom teacher with the time of the requested dismissal. Students will not be dismissed from the classroom without the dismissal slip. Parents are requested to make advance arrangements with the teacher when taking trips so that work might be assigned by the teacher, and so that the student is able to complete his assignments on time.

Tardiness

Students are considered late for school if they arrive at the school after 8:30. Late arrivals should report directly to the classroom unless arriving after 9:00 when they should first report to the school office where they will be given a late slip and sent on to the classroom. Chronic tardiness is strongly discouraged because the student is missing important information and instruction. His or her late arrival is disruptive to the teacher and class. Chronic tardiness could result in suspension and/or expulsion. Please ensure that your children arrive on time.

ENRICHMENT ACTIVITIES

Art Program

Music Program

STEM Program

Physical Education Program

Athletic Programs

Enrichment Programs

Art Program

Students have one art class per week in grades kindergarten through junior high. Students will learn basic art skills, and will be exposed to a variety of mediums.

Music Program

All grades will have weekly music classes. Various aspects of music are presented on an age appropriate level with much student participation. Junior High students will have an option of chorus, band, or music appreciation.

Students will participate music programs throughout the year.

STEM Program

STEM activities will be available for grades 1-6 at least twice a week.

Physical Education

SCCS strives to provide opportunity for the education of the total child, including the physical. Physical education is a required part of the curriculum for all students in grades kindergarten through junior high. All students are expected to participate unless they have a medical excuse from a doctor, written on his letterhead. Please see the dress code for special PE attire.

Athletic Programs

Students are encouraged to participate on school athletic teams. Students must maintain their academic status to be eligible to participate in athletic activities in accordance with USD 466 School District Policies.

Students who are in a detention, suspension, or other probationary status will not be eligible to play sports (except for PE).

Teachers have the right to remove this privilege at any time if they see a student is demonstrating inappropriate behavior or attitudes. The privilege may be reinstated when they feel that sufficient change has become evident.

Students who participate in sports are required to attend all practice sessions, games, and performances except when excused for illness or other approved reasons. Athletes must abide by the policies and rules established by the coach, and must always demonstrate due respect and sportsmanship to staff, teammates, officials, fans and opponents.)